



MINUTES – BOARD OF DIRECTORS MEETING
JANUARY 18, 2019 - 10:04 a.m.
8307 Lockheed, Ste. 100 El Paso, Texas 79925

<u>Board Members Present:</u>	<u>Board Members Absent:</u>
Judge Eleazar Cano , RGCOG Board President	Mayor Dee Margo, City of El Paso
Representative Aleksandra Annello, RGCOG Board 1 ST Vice President	Mayor Ken Miyagishima, City of Las Cruces
Judge Cinderela Guevara , RGCOG Board 2 ND Vice President	Judge Kerith Sproul, Jeff Davis County
Commissioner Carlos Leon, County of El Paso	Cynthia Najera, SISD Board of Trustees
Judge Carlos Urias, Culberson County	Mr. Art Fierro, Chair, EPCC Board of Trustees
Representative Henry Rivera, City of El Paso	Commissioner Ramon Gonzalez, Doña Ana County
Sheriff Richard Wiles, County of El Paso	Colonel Steve O. Murphy, Ft. Bliss Garrison Commander
Ms. Bonnie Moorhouse, Director, Horizon Regional MUD	Texas State Senator Jose Rodriguez, District 29
Judge Guadalupe Kelly, Hudspeth County	<u>Alternates Present:</u>
Alderman Walter Miller, Town of Horizon City	Representative Peter Svarzbein, Proxy for Mayor Dee Margo
Mayor Ann Marie Nafziger, City of Marfa	Mayor Summer Webb-Proxy for Mayor Ken Miyagishima
Commissioner Carl Robinson, County of El Paso	Mayor Manuel Leos-Proxy for Judge Kerith Sproul
Governor Michael Silvas, Ysleta del Sur Pueblo	Alderman David Cantu-Proxy for Cynthia Najera
Ms. Diane Dye, EPISD Board of Trustees	Alderman Rafael Padilla-Proxy for Commissioner Ramon Gonzalez
Texas State Representative César Blanco, District 76	LTC,LG Warren Pittman-Proxy for Colonel Steve O. Murphy
<u>RGCOG Staff Present:</u>	<u>Guest Present:</u>
Annette Gutierrez, Executive Director	Leila Melendez, Workforce Solutions
Rebecca Stauffer, MIS & Resources Director	Paulina Lopez, MPA, U.S. Census Bureau
Judy Cisneros, Finance Director	Roque Aguon, U.S. Census Bureau
Stella Rodriguez, Executive Administrative Director	Karl McElhaney, Commissioner Office #4
Yvette Lugo, Area Agency on Aging Director	Adam Torres, Lt. Governor, Ysleta del Sur Pueblo
<u>RGCOG Staff Present:</u>	<u>Guest Present:</u>
Marisa Quintanilla, Regional Services Director	Nancy Lowery, Incite Consultancy
Daniel Hernandez, Local Governments Coordinator	Lucia Glenn
Diana Valdez, RGCOG Attorney at Law	

MINUTES

ROLL CALL AND DETERMINATION OF QUORUM

Roll call was taken and it was determined that a quorum was present.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING – OCTOBER 19, 2019

Representative Henry Rivera motioned for approval and Representative Alexandra Annelo seconded the motion. Judge Eleazar Cano called for a vote and the motion was approved.

FINANCE

1. Public Funds Investment Quarterly Report for accounts held at Wells Fargo, NA, by Judy Cisneros

Ms. Cisneros gave the board a presentation of the Public Funds Investment report for the first quarter of fiscal year 2019.

2. Update Signatories for Bank Accounts held at Wells Fargo, NA, by Judy Cisneros

Ms. Cisneros requested board approval to amend the signatory cards for bank accounts held at Wells Fargo, NA in order to correctly reflect the RGCOG officers.

Commissioner Carl Robinson motioned for approval and Mayor Manuel Leos seconded the motion. Judge Eleazar Cano called for a vote and the motion was approved unanimously.

ADMINISTRATION

3. Proposed changes to the RGCOG Classification Plan, by Rebecca Stauffer

Ms. Stauffer requested approval from the board to accept the revised Rio Grande Council of Governments' Classification Plan for Fiscal Year 19 as presented.

Sheriff Richard Wiles motioned for approval and Mayor Manuel Leos seconded the motion. Judge Eleazar Cano called for a vote and the motion was approved unanimously.

4. Vacancies in Officers positions of the RGCOG, by Annette Gutierrez

Ms. Gutierrez requested board approval to appoint Presidio County Judge, Cinderela Guevara, to serve as the 2nd Vice-President for FY19.

Commissioner Carlos Leon motioned for approval and Representative Henry Rivera seconded the motion. Judge Eleazar Cano called for a vote and the motion was approved unanimously.

5. Brownfields grant program, by Daniel Hernandez

Mr. Hernandez requested board approval to provide a letter of support to the Downtown Management District in submitting an EPA Brownfields Assessment Coalition Grant application.

Representative Peter Svarzbein motioned for approval and Representative Henry Rivera seconded the motion. Judge Eleazar Cano called for a vote and the motion was approved unanimously.

6. United States Census 2020, by Annette Gutierrez

Ms. Gutierrez informed the Board of Directors of recent activities related to the 2020 Census.

7. Rio Grande Council of Governments Final Strategic Plan, by Annette Gutierrez

Ms. Gutierrez requested board approval on the final draft of the Rio Grande Council of Governments' Strategic Plan.

Judge Guadalupe Kelly motioned for approval and Representative Alexandra Anello seconded the motion. Judge Eleazar Cano called for a vote and the motion was approved unanimously.

8. Incite Consultancy, Memorandum of Understanding, by Annette Gutierrez

Ms. Gutierrez requested board approval to allow the Rio Grande Council of Governments (RGCOG) to enter into a Memorandum of Understanding with Incite Consultancy.

Commissioner Carlos Leon motioned for approval with the caveat that the wording "approved as to form" be included in all future contracts and Commissioner Carl Robinson seconded the motion. Judge Eleazar Cano called for a vote and the motion was approved unanimously.

9. Workforce Solutions Borderplex Letter of Agreement, by Annette Gutierrez

Ms. Gutierrez requested board approval to allow the RGCOG to enter into a Letter of Agreement with the Workforce Solutions Borderplex (WSB).

Representative Alexandra Anello motioned for approval and Mayor Ann Marie Nafziger seconded the motion. Judge Eleazar Cano called for a vote and the motion was approved unanimously.

REGIONAL SERVICES

10. FY 2019 Juvenile Justice (JA) and Edward Byrne Memorial Justice Assistance (JAG-DJ) Programs Funding Update, by Marisa Quintanilla

Ms. Quintanilla informed the board that the Office of the Governor's Criminal Justice Division (CJD) has been unable to issue any federal grant funds from the Justice Assistance Grant Program (JAG-DJ) or Juvenile Justice and Delinquency Prevention Program (JJDP) for FY 19.

11. Commission on State Emergency Communications, by Marisa Quintanilla

Ms. Quintanilla informed the board that beginning April 2019, the rural county residents will be able to text 911 to request emergency assistance when calling is not possible.

12. Texas Division of Emergency Management: Emergency Management Director/Coordinator Notification, by Marisa Quintanilla

Ms. Quintanilla informed the board that the Texas Legislature has entrusted the Texas Division of Emergency Management (TDEM) with the responsibility of working with local governments.

AREA AGENCY ON AGING

13. Nydia Gonzalez, Program Specialist-Services Coordination, by Yvette Lugo

Ms. Yvette Lugo introduced Ms. Nydia Gonzalez, Program Specialist-Services Coordination for the Area Agency on Aging (AAA) to the board.

EXECUTIVE DIRECTOR'S REPORT

Ms. Annette Gutierrez informed the board of her October, November and December activities.

PRESIDENT'S REPORT

Judge Cano spoke to the board about the goals, objectives and direction of the RGCOG.

ANNOUNCEMENTS

Ms. Gutierrez notified the board that there would not be a meeting in February, 2019. Ms. Gutierrez also reminded the board to confirm if they plan on attending the board of directors' meeting in Alpine and if they will be needing a room.

ADJOURNMENT

Representative Alexandra Annello motioned to adjourn the meeting and Judge Cinderela Guevara seconded the motion. Judge Eleazar Cano called for a vote and the motion was approved unanimously. The meeting adjourned at 11:15 a.m.

Annette Gutierrez, Secretary
RGCOG Executive Director

Date