



MINUTES – BOARD OF DIRECTORS MEETING
AUGUST 18, 2017 10:10 A.M.
8037 Lockheed, Ste. 100 El Paso, Texas 79925

<u>Board Members Present:</u>	<u>Board Members Absent:</u>
Commissioner Carlos Leon, County of El Paso, RGCOG Board President	Mr. Art Fierro, EPCC, Immediate Past President
Judge Jeannette Duer, Jeff Davis County, RGCOG 1 ST Vice President	Mayor Jesus Calderon, City of Valentine
Commissioner Andrew Haggerty	Governor Carlos Hisa, Ysleta del Sur Pueblo
Judge Cinderela Guevara, Presidio County	Alderman Walter Miller, Town of Horizon City
Ms. Bonnie Moorhouse, Horizon Regional MUD	Commissioner Ramon Gonzalez, Doña Ana County
Judge Mike Doyal, Hudspeth County	Mayor Dee Margo, City of El Paso
Judge Eleazar Cano, Brewster County	Judge Carlos Urias, Culberson County
Ms. Diane Dye, EPISD Board of Trustees	Mr. Sotero Ramirez, YISD Board of Trustees
Representative Henry Rivera, City of El Paso	County Judge Veronica Escobar, County of El Paso
Representative Aleksandra Anello, City of El Paso	Paul Guerra, SISD Board of Trustees
<u>Alternates Present:</u>	Mayor Ken Miyagishima, City of Las Cruces
Commissioner Jim Ed Miller, Proxy for Alderman Walter Miller	COL Steve O. Murphy, Ft. Bliss Garrison Commander
Trustee Summer Webb, Proxy for Mayor Jesus Calderon	Texas State Senator Jose Rodriguez, District 29
Mayor Ann Marie Nafziger, Proxy for Mayor Ken Miyagishima	<u>Guests:</u>
Alderman Rafael Padilla Jr., Proxy for Governor Carlos Hisa	Sergio Martinez, 2020 Census
LTC Paul Stewart, Proxy for COL Steve O. Murphy	Paulina Lopez, MPA-TX Sen. Jose Rodriguez office
	Daniel Hernandez, TX Sen. Jose Rodriguez
<u>RGCOG Staff Present:</u>	Ana Apodaca, Texas Workforce Solutions
Annette Gutierrez, Executive Director	<u>RGCOG Staff Present:</u>
Stella Rodrigue, Executive Administrative Assistant	Marisa Quintanilla, Regional Services Director
Judy Cisneros, Finance Director	Cynthia Mendez, Regional Services Coordinator
Phil Bowen, Attorney at Law	Yvette Lugo, Area Agency on Aging Director
	Lorena Estrada, Area Agency on Aging Asst. Dir.

MINUTES

ROLL CALL AND DETERMINATION OF QUORUM

Roll call was taken and it was determined that a quorum was present.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING HELD ON AUGUST 18, 2017

Judge Mike Doyal motioned for approval and Judge Cinderela Guevara seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved.

ADMINISTRATION

1. RGCOG Holiday Schedule, by Annette Gutierrez

Ms. Annette Gutierrez requested board approval to allow the Holiday Schedule as presented for FY 18.

Judge Jeannette Duer motioned for approval with the caveat that the employee be given choices as to how they can accumulate time if they do not want to take leave without pay, Ms. Diane Dye seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

2. Request for Qualifications for Legal Services, by Annette Gutierrez

Ms. Annette Gutierrez requested board approval to post a Request for Qualifications (RFQ) for Legal Services for FY 2018.

Judge Jeannette Duer motioned for approval and Ms. Diane Dye seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

3. Appoint a Nominations Committee for Fiscal Year 2018, by Annette Gutierrez

Ms. Annette Gutierrez requested board approval to form a Nominating Committee comprised of at least three members of the Board of Directors to propose officers and directors for the general membership meeting.

Commissioner Andrew Haggerty motioned for approval and Judge Jeannette Duer seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously. The nominating committee will consist of Trustee Summer Webb, Judge Cinderela Guevara, Judge Eleazar Cano, who will chair the committee and Mr. Art Fierro, who will serve as the alternate chair.

4. **Proposed amended Rio Grande Council of Governments (RGCOG) Bylaws, by Annette Gutierrez**

Ms. Annette Gutierrez requested board approval to amend the RGCOG Bylaws.

Ms. Diane Dye motioned for approval that Article VI, Paragraph 1, the word *shall* be changed to *may*, and after discussion with El Paso County legal council, determine if any further changes need to be made prior to the September Annual Meeting and after review of the officers. Also, included in the motion is Article IV, Paragraph 2, 299.00 be changed to 299.999. Judge Eleazar Cano seconded the motion.

Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

5. **Rio Grande Council of Governments (RGCOG) Procurement Manual, by Annette Gutierrez**

Ms. Annette Gutierrez requested board approval to adopt the proposed RGCOG Procurement Manual as presented and to allow the Executive Director to amend the Manual as necessary.

Commissioner Andrew Haggerty motioned for approval and Judge Cinderela Guevara seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

6. **Proposed Budget for FY 18, by Annette Gutierrez**

Ms. Annette Gutierrez requested board approval to accept and recommend to the general membership the adoption of the Proposed FY 18 Budget (October 1, 2017 to September 30, 2018).

Commissioner Andrew Haggerty motioned for approval and Judge Jeannette Duer seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

REGIONAL SERVICES

7. **Rio Grande Council of Governments (RGCOG) Interlocal Agreement: El Paso County, by Marisa Quintanilla**

Ms. Marisa Quintanilla requested board approval to allow the RGCOG to enter into an Interlocal Agreement with El Paso County to provide regional law enforcement training for FY 18 and 19, pending grant award from the Office of the Governor Criminal Justice Division.

Commissioner Andrew Haggerty motioned for approval and Mayor Ann Marie seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

8. Southern Software Agreement, by Marisa Quintanilla

Ms. Marisa Quintanilla requested board approval to table the agenda item until the October board of directors' meeting.

Ms. Diane Dye motioned for approval and Ms. Bonnie Moorhouse seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

9. Texas Youth Preparedness Council, by Marisa Quintanilla

Ms. Quintanilla presented information to the board regarding the Texas Youth Preparedness Council and how they are working to make their communities more resilient.

10. RGCOG: Solid Waste Advisory Committee Bylaws, by Cynthia Mendez

Ms. Marisa Quintanilla requested board approval on the submittal of the revised Solid Waste Advisory Committee's Bylaws and Resolution.

Commissioner Carlos Leon motioned for approval and Commissioner Andrew Haggerty seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

11. RGCOG: Solid Waste Advisory Committee Roster, by Cynthia Mendez

Ms. Cynthia Mendez requested board approval on the submittal of the updated Solid Waste Advisory Committee's roster and resolution.

Judge Jeannette Duer motioned for approval and Commissioner Andrew Haggerty seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

12. RGCOG: FY 2018 Solid Waste Application Timeline, by Cynthia Mendez

Ms. Cynthia Mendez presented a Calendar of Events for FY 2018 Solid Waste Grants Program to the board.

AREA AGENCY on AGING

13. Aging to Perfection Expo 2017, by Yvette Lugo

Ms. Yvette Lugo updated the board on the 18th Annual Aging to Perfection Expo on September 12, 2017.

EXECUTIVE DIRECTOR'S REPORT

Ms. Annette Gutierrez informed the board of the following activities:

- 8-3-2017 Participated in the TARC/T4A/HHS monthly conference call
- 8-3-2017 Attended a meeting in the Village of Vinton with Yvette Lugo, AAA Director, regarding services and programs for senior citizens of the community.
- 8/3/2017 Meeting with the Executive Committee for the El Paso Behavioral Health Consortium to discuss the behavioral health system of care through the Paso del Norte Health Foundation.
- 8/5/2017 Visited flood area in Socorro with city staff, Commissioner Vince Perez, and Congressman Will Hurd

Information for Board members

- Texas Department of Agriculture home delivered program
- Texas Water Development Board Financial Assistance Workshop at the RGCOG, October 10, 2017 at 2:00 pm

PRESIDENT'S REPORT

None

ANNOUNCEMENTS

Commissioner Carlos Leon invited everyone to participate in his Heart of Leon Annual Blood Drive on August 25 and 26, 2017.

Ms. Ana Apodaca announced that the Texas Workforce is trying to set up a Rural Advisory Committee. Emails had been sent out to the county judges regarding the committee and if anyone was interested to please contact her. She also announced that former Mayor Dan Dunlap is now on the Texas Workforce Board of Directors.

Ms. Annette Gutierrez announced that Ms. Paulina Lopez, who worked in Senator Rodriguez's office, will now be working at the El Paso Chamber of Commerce and Daniel Hernandez will be taking her position in the Senator's office.

ADJOURNMENT

Commissioner Jim Ed Miller motioned to adjourn the meeting and Judge Mike Doyal seconded the motion. Commissioner Leon called for a vote and the motion was approved unanimously. Commissioner Carlos Leon adjourned the meeting at 11:25 a.m.

Annette Gutierrez, Secretary
RGCOG Executive Director

Date