



MINUTES – BOARD OF DIRECTORS MEETING
July 20, 2018 10:10 A.M., MDT
8307 Lockheed, Ste. 100 El Paso, Texas 79925

<u>Board Members Present:</u>	<u>Board Members Absent:</u>
Judge Jeannette Duer, Jeff Davis County, RGCOG Board President	Commissioner Carlos Leon, County of El Paso
Commissioner Andrew Haggerty, County of El Paso, RGCOG Board 1 ST Vice President	Judge Mike Doyal, Hudspeth County
Judge Eleazar Cano, Brewster County, RGCOG Board 2 ND Vice President	Judge Carlos Urias, Culberson County
Mr. Art Fierro, Chair, EPCC Board of Trustees	Governor Carlos Hisa, Ysleta del Sur Pueblo
Ms. Bonnie Moorhouse, Director, Horizon Regional MUD	Mayor Dee Margo, City of El Paso
Judge Cinderela Guevara, Presidio County	Alderman Walter Miller, Town of Horizon City
Mayor Ann Marie Nafziger, City of Marfa	Sheriff Richard D. Wiles, County of El Paso
Ms. Diane Dye, EPISD Board of Trustees	Paul Guerra, SISD Board of Trustees
Representative Henry Rivera, City of El Paso	Colonel Steve O. Murphy, Ft. Bliss Garrison Com
Representative Aleksandra Annello, City of El Paso	Texas State Senator Jose Rodriguez, District 29
Mayor Ken Miyagishima, City of Las Cruces	Texas State Representative César Blanco, Dist. 76
Commissioner Ramon Gonzalez, Doña Ana County	<u>Guest Present:</u>
<u>Alternates Present:</u>	Mayor Pamela Young – Town of Van Horn
Mayor Summer Webb-Proxy for Judge Carlos Urias	Lee Ann Vega, Economic Development Spec., SBA
Mayor Manuel Leos-Proxy for Alderman Walter Miller	Sergio Martinez, Partnership Spec., US Census
Commissioner Jim Ed Miller-Proxy for Judge Mike Doyal	Paulina Lopez, Partnership Spec., US Census
Commissioner Mike Pallanez-Proxy for Sheriff Richard Wiles	Rosario Miyagishima, City of Las Cruces
Representative Peter Svarzbein-Proxy for Mayor Dee Margo	<u>RGCOG Staff Present:</u>
LTC, LG Warren Pittman-Proxy for Colonel Steve O. Murphy	Yvette Lugo, Area Agency on Aging Director
<u>RGCOG Staff Present:</u>	Marisa Quintanilla, Regional Services Director
Annette Gutierrez, Executive Director	Judy Cisneros, Finance Director
Rebecca Stauffer, MIS & Resources Director	Cynthia Mendez, Regional Services Coordinator
Stella Rodriguez, Executive Administrative Assistant	Diana Valdez, RGCOG Attorney

MINUTES

ROLL CALL AND DETERMINATION OF QUORUM

Roll call was taken and it was determined that a quorum was present.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING – May 18, 2018

Judge Eleazar Cano motioned for approval and Mr. Art Fierro seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved.

FINANCE

1. Public Funds Investment Quarterly Report for accounts held at Wells Fargo, NA, by Judy Cisneros

Ms. Judy Cisneros presented the Public Funds Investment Quarterly Report to the Board for accounts held at Wells Fargo; Operating, 911, and TCEQ.

2. Gibson, Ruddock, Patterson, LLC (GRP) Engagement Letter, by Judy Cisneros

Ms. Judy Cisneros requested board approval to accept GRP's audit engagement letter for fiscal year ending September 30, 2018 in lieu of a separate Statement on Auditing Standards (SAS) 114 letter.

Judge Cinderela Guevara motioned for approval and Mr. Art Fierro seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved unanimously.

ADMINISTRATION

3. SBA Economic Development Specialist, by Annette Gutierrez

Ms. Annette Gutierrez introduced Ms. Lee Anne Vega, Economic Development Specialist, from the Small Business Administration (SBA) to the board. Ms. Vega discussed the initiatives that are underway at the Small Business Administration and how the Rio Grande Council of Governments can serve as a partner to fulfill the mission of the SBA.

4. New requirement for SAM registration for FY 19, by Annette Gutierrez

Ms. Annette Gutierrez notified the board of the new federal requirement related to the activation or renewal for the System for Award Management (SAM) registration that requires for entities to submit a notarized letter in addition to completing information on the website.

5. Recommended Priorities for RGCOG Strategic Plan, by Annette Gutierrez

Ms. Annette Gutierrez requested Board approval to accept the recommended priorities for the RGCOG strategic plan.

Judge Eleazar Cano motioned for approval and Commissioner Andrew Haggerty seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved unanimously.

6. Appoint a Nominations Committee for Fiscal Year 2019, by Annette Gutierrez

Ms. Annette Gutierrez requested board approval to form a Nominating Committee comprised of at least three members of the Board of Directors. The purpose of the committee will propose a slate of three Officers and Four Directors.

Judge Cinderela Guevara motioned for approval and Mayor Ken Miyagishima seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved unanimously. The nominating committee will consist of Representative Aleksandra Anello, Judge Jeannette Duer and Mr. Art Fierro.

7. FY 2018 Proposed Budget Amendment #2 (October 1, 2017 – September 30, 2018), by Annette Gutierrez

Ms. Annette Gutierrez requested board approval on the FY 2018 Proposed Budget Amendment #2 (FY 18 BA #2) (October 1, 2017 – September 30, 2018).

Judge Eleazar Cano motioned for approval and Mr. Art Fierro seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved unanimously.

REGIONAL SERVICES

8. United States Census Bureau, by Marisa Quintanilla

Ms. Marisa Quintanilla introduced Mr. Sergio Martinez, Partnership Specialist, from the United States Census Bureau. Mr. Martinez provided an update on the

Complete Count Committee (CCC) and the training. Mr. Martinez also introduced Paulina Lopez, Partnership Specialist for the El Paso region.

9. Far West Texas Water Planning Group, by Marisa Quintanilla

Ms. Marisa Quintanilla requested board approval to allow Regional Services to obtain the services of Mithoff Burton Partners for marketing services to benefit the Far West Texas Water Planning Group.

Mr. Art Fierro motioned for approval and Judge Summer Webb seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved unanimously.

10. Office of the Governor Homeland Security Grants Division, by Cynthia Mendez

Ms. Cynthia Mendez informed the board of the FY 2018 Homeland Security Grants Division funding outcome.

11. Statewide Combined Completeness Reports, by Marisa Quintanilla

Ms. Marisa Quintanilla informed the board that August 1, 2018 is the date that the Completeness percentages for adults and juveniles reporting, need to be at 90% for grant applications to the Governor's Office.

AREA AGENCY ON AGING

12. Update on 2018 Aging to Perfection Expo, by Yvette Lugo

Ms. Yvette Lugo informed the board that the Rio Grande Area Agency on Aging will be hosting its 19th annual Aging to Perfection Expo on September 12, 2018 at the El Paso Convention Center.

EXECUTIVE DIRECTOR'S REPORT

- 5/23/2018 - Attended the BBB Torch Awards for Ethics Luncheon
- 5/29/2018 - Meeting at the Hub of Human Innovation with President/CEO
- 5/30/2018 - Meeting with Anthony Tomasheski, Boys and Girls Club to discuss Ignite Proposal for the Paso del Norte Foundation. Ms. Yvette Lugo was also present.
- 6/7/2018 - Attended the RTZ System Information sessions in Austin, TX with Yvette Lugo, AAA Director.
- 6/12/2018 - Attended the Rio Grande Regional Committee meeting in Van Horn, TX with Marisa Quintanilla, RSD Director
- 6/12/2018 - Attended the San Elizario City Council meeting.
- 6/13/2018 - Facilitated two presentations of DRC services to the Pebble Hills Command Center.

- 6/21/2018 - Attended the TARC Board of Directors & Executive Directors Council meeting in Austin, TX on June 21-22. Commissioner Carlos Leon also attended.
- 6/25/2018 - Met with Fernando Macias, County Manager, Doña Ana County, NM to discuss juvenile justice initiatives.
- 6/26/2018 - Attended Commissioner Leon's community meeting. Dinah Kilgore, Central Appraisal Director, presented.
- 6/27/2018 - Attended the SWAC meeting.
- 7/10/2018 - Attended the 2018 Aging in Texas Conference, July 11-12, in Corpus Christi, TX with Yvette Lugo AAA Director and staff.

PRESIDENT'S REPORT

ANNOUNCEMENTS

Judge Jeannette Duer announced that the RGCOG General Membership Annual meeting will be on Friday, September 28, 2018 at the El Paso Woman's Club.

ADJOURNMENT

Judge Cinderela Guevara motioned to adjourn the meeting and Judge Eleazar Cano seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved unanimously. The meeting adjourned at 11:30 a.m., MDT

Annette Gutierrez, Secretary
RGCOG Executive Director

Date