



**MINUTES – BOARD OF DIRECTORS MEETING**  
**APRIL 20, 2018 10:03 A.M.**  
**Jeff Davis County Courthouse 101 State Street Ft. Davis, Texas 79734**

| <b><u>Board Members Present:</u></b>  | <b><u>Board Members Absent:</u></b>                  |
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| Judge Jeannette Duer, Jeff Davis County, RGCOG Board President                              | Judge Mike Doyal, Hudspeth County                    |
| Commissioner Andrew Haggerty, County of El Paso, RGCOG Board 1 <sup>ST</sup> Vice President | Judge Carlos Urias, Culberson County                 |
| Judge Eleazar Cano, Brewster County, RGCOG Board 2 <sup>ND</sup> Vice President             | Mayor Dee Margo, City of El Paso                     |
| Commissioner Carlos Leon, County of El Paso, RGCOG Immediate Past President                 | Governor Carlos Hisa, Ysleta del Sur Pueblo          |
| Mr. Art Fierro, Chair, EPCC Board of Trustees   | Mayor Ken Miyagishima, City of Las Cruces            |
| Judge Cinderela Guevara, Presidio County  | Ms. Bonnie Moorhouse, Director, Horizon Regional MUD |
| Mayor Ann Marie Nafziger, City of Marfa   | Sheriff Richard D. Wiles, County of El Paso          |
| Ms. Diane Dye, EPISD Board of Trustees  | Commissioner Ramon Gonzalez, Doña Ana County         |
| Representative Henry Rivera, City of El Paso  | Texas State Senator Jose Rodriguez, District 29      |
| Representative Aleksandra Annello, City of El Paso  | Paul Guerra, SISD Board of Trustees                  |
| Judge Carlos Urias, Culberson County  | Alderman Walter Miller, Town of Horizon City         |
| <b><u>Alternates Present:</u></b>   | State Representative César Blanco, District 76       |
| Commissioner Jim Ed Miller-Proxy for Judge Mike Doyal                                       | <b><u>Guests Present:</u></b>                        |
| Mayor Summer Webb-Proxy for Judge Carlos Urias  | Judge Mary Ann Luedecke, Justice of the Peace        |
| War Captain Javier Loera-Proxy for Governor Carlos Hisa                                     | Rod Ponton, Presidio County Attorney                 |
| County Attorney Teresa Todd-Proxy for Paul Guerra   | Larry Francell, Jeff Davis County, EMC               |
| Commissioner Albert Miller-Proxy for Alderman Walter Miller                                 | Mrs. Dora Rivera                                     |
| Commissioner Ruben Ortega-Proxy for Bonnie Moorhouse  | Omar Villanueva, Ysleta del Sur Pueblo               |
| Commissioner Kerith Sproul-Proxy for Sheriff Richard Wiles                                  | Adam Nevarez, Ysleta del Sur Pueblo                  |
| Judge David Beebe-Proxy for Commissioner Ramon Gonzalez                                     |  |
| Representative Peter Svarzbein-Proxy for Mayor Dee Margo                                    |  |

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| <b><u>RGCOG Staff Present</u></b>                    |  |
| Annette Gutierrez, Executive Director                | <b><u>RGCOG Staff Present</u></b>              |
| Rebecca Stauffer, MIS & Resources Director           | Yvette Lugo, Area Agency on Aging Director     |
| Stella Rodriguez, Executive Administrative Assistant | Marisa Quintanilla, Regional Services Director |
| Diana M. Valdez, RGCOG Attorney                      | Tom Griffith, 9-1-1 GIS Coordinator            |

# ***MINUTES***

## **ROLL CALL AND DETERMINATION OF QUORUM**

Roll call was taken and it was determined that a quorum was present.

## **APPROVAL OF MINUTES OF THE PREVIOUS MEETING – March 16, 2018**

Commissioner Andrew Haggerty motioned for approval and Judge Eleazar Cano seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved.

## **ADMINISTRATION**

1. ***Public Funds Investment Quarterly Report for accounts held at Wells Fargo, NA, by Annette Gutierrez***

Ms. Annette Gutierrez presented the Public Funds Investment report for the first quarter of fiscal year 2018 for bank accounts held at Wells Fargo to the board.

2. ***Update on U.S. 67 Corridor Working Group, by Annette Gutierrez***

Ms. Annette Gutierrez informed the board that she and Marisa Quintanilla, Regional Services Director, attended the Texas Department of Transportation’s (TxDOT) Corridor Working Group Meeting in Alpine, Texas on April 5, 2018.

3. ***Strategic Planning, by Annette Gutierrez***

Ms. Annette Gutierrez informed the board that through a partnership with University Medical Center of El Paso, Jon Law, Chief Strategic Officer, will assist the RGCOG with the implementation of a Strategic Planning process which will begin in late April and conclude in late July.

4. *Fast Fund Accounting Software update , by Annette Gutierrez*  
Ms. Annette Gutierrez reminded the board that in May of FY 17, RGCOG requested approval from the board to move forward with subscribing to the online services from Fast Fund. Ms. Gutierrez informed the board that although staff has utilized the accounting software during FY 18, the system not very efficient or user-friendly. Ms. Gutierrez informed the board that RGCOG will now start exploring other accounting software.
5. *Fixed and/or Expendable Assets Transfer or Disposal, by Annette Gutierrez*  
Ms. Annette Gutierrez requested approval from the board to transfer and/or dispose of fixed and/or expendable assets.

Commissioner Andrew Haggerty motioned for approval and Mr. Art Fierro seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved unanimously.

## **REGIONAL SERVICES**

6. *Small Business Majority: Developing Rural Small Business to Build Health Communities, by Marisa Quintanilla*  
Ms. Marisa Quintanilla informed the board that the RGCOG is partnering with the Small Business Majority (SBM) nonprofit organization, who received funding from the Robert Wood Johnson Foundation (RWIJ), for a research project to better understand the needs, challenges and views of rural small business owners. The RGCOG will be assisting the organization with several business focus group meetings that will be held in El Paso County and Marfa.
7. *9-1-1 GIS Coordinator: Mr. Tom Griffith, by Marisa Quintanilla*  
Ms. Marisa Quintanilla introduced Mr. Tom Griffith, who is now the 9-1-1 GIS Coordinator for the RGCOG; his office is in Alpine, TX.
8. *Economic Development Coordinator: Mr. Daniel Hernandez, by Marisa Quintanilla*  
Ms. Marisa Quintanilla informed the board that Daniel Hernandez would be starting as the Economic Development Coordinator for the RGCOG, effective April 30, 2018; she informed the board the position is temporary for six months.

9. *Economic Development Administration: Lease Agreement, by Marisa Quintanilla*

Ms. Marisa Quintanilla requested board approval to allow the Executive Director to enter into a lease agreement with the City of Marfa for office space for the Economic Development Coordinator.

Judge Eleazar Cano motioned for approval and Mr. Art Fierro seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved unanimously.

10. *Office of the Governor-Homeland Security Grants Division: FY 2018 Regional Priority List, by Marisa Quintanilla*

Ms. Marisa Quintanilla requested board approval on the submittal of the First Responders Preparedness Planning Group Regional Priority List and Resolution.

Commissioner Andrew Haggerty motioned for approval and Representative Alexandra Annello seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved unanimously.

## **AREA AGENCY ON AGING**

11. *Letter of Intent for the Ignite Initiative, by Yvette Lugo*

Ms. Yvette Lugo informed the board that she and Ms. Annette Gutierrez met with Dr. Michael Kelly, Vice-President of Programs, Paso Del Norte Health Foundation (PDNHF), to discuss a proposal for the Ignite Initiative on April 13, 2018. Based on the conversation, RGCOG submitted a letter of Intent (LOI). The purpose of the LOI is for planning funds to establish a program that will allow youth to assist older adults in becoming more technologically literate. Invitations for full proposals will be announced on May 7, 2018.

## **EXECUTIVE DIRECTOR'S REPORT**

### **PRESIDENT'S REPORT**

### **ANNOUNCEMENTS**

Judge Eleazar Cano invited the RGCOG and the Board of Directors to hold the next regional board of directors meeting in Brewster County in their newly renovated Courtroom.

### **ADJOURNMENT**

Commissioner Jim Ed Miller motioned to adjourn the meeting and Mr. Art Fierro seconded the motion. Judge Jeannette Duer called for a vote and the motion was approved unanimously. The meeting adjourned at 11:08, CDT.