



MINUTES - BOARD OF DIRECTORS MEETING
October 28, 2016 10:09 A.M., MDT
8037 Lockheed, Ste. 100 El Paso, TX 79925

Board Members Present:	Board Members Absent:
Commissioner Carlos Leon, County of El Paso, RGCOG Board President	Judge Jeannette Duer, Jeff Davis County, RGCOG 1 ST Vice President
Commissioner Andrew Haggerty, County of El Paso, RGCOG 2 ND Vice President	Art Fierro, EPCC Board of Trustees, RGCOG Past President
Mayor Jesus Calderon, Town of Valentine	Mayor Oscar Leeser, City of El Paso
Judge Mike Doyal, Hudspeth County	Judge Veronica Escobar, County of El Paso
Representative Carl Robinson, City of El Paso	Judge Carlos Urias, Culberson County
Commissioner David Garcia, Doña Ana County	Angelica Rodriguez, SISD Board of Trustees
Judge Cinderela Guevara, Presidio County	Mr. Mike Rosales, YISD Board of Trustees
Representative Lily Limon, City of El Paso	Mayor Ken Miyagishima, City of Las Cruces
Judge Eleazar Cano, Brewster County	Col. Mike Hester, Ft. Bliss Garrison Commander
Alderman Walter Miller, Town of Horizon City	State Representative Marisa Marquez, Dist. 77
Ms. Bonnie Moorhouse, Horizon Regional MUD	State Sen. Jose Rodriguez, Dist. 29
Ms. Diane Dye, EPISD Board of Trustees	Guest Present:
Governor Carlos Hisa, Ysleta del Sur Pueblo	Ginny Lewis, Executive Director - TARC
Alternates Present:	Roy Hurley – Fire Marshall, Jeff Davis County
Commissioner Albert Miller for Judge Jannette Duer	David Marquez, Dist. Coordinator– Disaster Dist. 8
Trustee Shane Haggerty for Judge Veronica Escobar	Samantha Villareal – Ysleta del Sur Pueblo
Councillor Greg Smith for Mayor Ken Miyagishima	Al Talavera - TDEM
Commissioner Kerith Sproul for Judge Carlos Urias	Daniel Hernandez, Constituent Affairs – Dist. 29
Mayor Madeleine Praino for Trustee Angelica Rodriguez	RGCOG Staff Present:
LTC Paul Stewart for Colonel Mike Hester	Yvette Lugo, Area Agency on Aging Director
RGCOG Staff Present:	Marisa Quintanilla, Regional Services Director
Annette Gutierrez, Executive Director	Cynthia Mendez, Regional Services Coordinator
Stella Rodriguez, Executive Administrative Assistant	Phil Bowen, RGCOG Attorney
Judy Cisneros, Assistant Finance Director	

MINUTES

ROLL CALL AND DETERMINATION OF QUORUM

Roll call was taken and it was determined that a quorum was present.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING HELD ON AUGUST 26, 2016

Representative Andrew Haggerty motioned for approval and Alderman Walter Miller seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

ADMINISTRATION

1. Update & Greetings from the Texas Association of Regional Councils, by Annette Gutierrez

Ms. Gutierrez introduced Ms. Ginny Lewis, Executive Director for Texas Association of Regional Councils, who provided an update on activities from the state association.

2. Proposed revisions to the Rio Grande Council of Governments (RGCOG) Classification Plan, by Annette Gutierrez

Ms. Annette Gutierrez requested board approval to revise the Rio Grande Council of Governments' Classification Plan, effective December 1, 2016.

Alderman Walter Miller motioned for approval and Representative Lily Limon seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

3. Rio Grande Council of Governments' Bylaws Committee, by Annette Gutierrez

Ms. Gutierrez requested board approval to form a committee to review the RGCOG Bylaws.

Representative Carl Robinson motioned for approval and Commissioner Andrew Haggerty seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously. The five member committee included: Mr. Mike Rosales, Ms. Diane Dye, Representative Carl Robinson, Judge Jeannette Duer and Judge Eleazar Cano.

4. Evaluation Committee for Executive Director, by Annette Gutierrez

Ms. Gutierrez requested board approval to form an evaluation committee that will set goals and evaluate the Executive Director.

Commissioner Andrew Haggerty motioned for approval and Alderman Walter Miller seconded the motion. Commissioner Leon called for a vote and the motion was approved unanimously. The three member committee included: Commissioner Carlos Leon, Alderman Walter Miller and Representative Lily Limon.

5. Finance Committee, by Annette Gutierrez

Ms. Annette Gutierrez requested board approval to form a Finance Committee for FY 2017.

Alderman Walter Miller motioned for approval and Councillor Greg Smith seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously. The six member committee included: Commissioner Andrew Haggerty, Judge Jeannette Duer, Commissioner Carlos Leon, Mr. Art Fierro, Ms. Diane Dye and Mr. Mike Rosales.

6. Investment Officers, by Judy Cisneros

Ms. Judy Cisneros requested board approval to designate the Executive Director, Annette Gutierrez and Judy Cisneros, Assistant Finance Director as the RGCOG Investment Officers.

Commissioner David Garcia motioned for approval and Representative Lily Limon seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

7. Approval of Investment Policy, by Judy Cisneros

Ms. Judy Cisneros requested board approval to adopt the RGCOG Investment Policy.

Commissioner Andrew Haggerty motioned for approval and Representative Lily Limon seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

8. Public Funds Investment Policy Quarterly Report for Accounts held at Bank of America, by Judy Cisneros

Ms. Judy Cisneros presented the Public Funds Investment report for the fourth quarter of FY 2016 to the board.

9. Public Funds Investment Policy Quarterly Report for Accounts held at Wells Fargo, NA, by Judy Cisneros

Ms. Judy Cisneros gave a presentation of the Public Funds Investment report for the fourth quarter of FY 2016 to the board.

10. Adoption of Corporate Resolution to Update Signatories for Bank Accounts held at Bank of America, by Judy Cisneros

Ms. Judy Cisneros requested board approval to authorize the Board President and Executive Director to sign a Corporate Resolution.

Representative Lily Limon motioned for approval and Representative Carl Robinson seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

11. Update Signatories for Bank Accounts held at Wells Fargo, NA, by Judy Cisneros

Ms. Judy Cisneros requested board approval to authorize the Board President, 1st Vice President, 2nd Vice President and the Executive Director to sign the Addendum to Certificate of Authority.

Councillor Greg Smith motioned for approval and Representative Carl Robinson seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

REGIONAL SERVICES

12. RGCOG: Criminal Justice Advisory Committee (CJAC), by Marisa Quintanilla

Ms. Marisa Quintanilla requested board approval on the submittal of the revised Plan Year 2018 CJAC Bylaws and Resolution.

Commissioner Andrew Haggerty motioned for approval and Alderman Walter Miller seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

13. RGCOG: Criminal Justice Advisory Committee, by Marisa Quintanilla

Ms. Marisa Quintanilla requested board approval on the submittal of the revised Plan Year 2018 CJAC Policies, Procedures and Resolution.

Representative Carl Robinson motioned for approval and Alderman Walter Miller seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

14. RGCOG: Criminal Justice Advisory Committee, by Marisa Quintanilla

Ms. Marisa Quintanilla requested board approval on the submittal of the revised Plan Year 2018 CJAC Roster and Resolution.

Representative Carl Robinson motioned for approval and Commissioner Andrew Haggerty seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

15. Office of the Governor Criminal Justice Division: FY 2017 Funding Outcome, by Marisa Quintanilla

Ms. Marisa Quintanilla gave a presentation of the FY 2017 funding outcome as they relate to the Victims of Crime Act, Violence Against Women Act, Juvenile Justice Programs and the Edward Byrne Memorial Justice Assistance Program to the board.

16. Texas Division of Emergency Management Homeland Department of Public Safety: State Coordinator, Field Response Region 4, El Paso, by Marisa Quintanilla

Ms. Marisa Quintanilla introduced Mr. David Marquez to the board. Mr. Marquez explained his role and responsibilities as the District Coordinator of Disaster District 8, El Paso.

17. RGCOG: First Responders Preparedness Planning Goup (FRPPG), by Cynthia Mendez

Ms. Cynthia Mendez requested board approval on the submittal of the FY 2017 FRPPG Bylaws and Resolution.

Commissioner Andrew Haggerty motioned for approval and Commissioner David Garcia seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

18. RCGOG: First Responders Preparedness Planning Group (FRPPG), by Cynthia Mendez

Ms. Cynthia Mendez requested board approval on the submittal of the FY 2017 Emergency Preparedness Application Score Sheet and Resolution.

Commissioner Andrew Haggerty motioned for approval and Representative Lily Limon seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

19. FY 2016 Threat and Hazard Identification and Risk Assessment (THIRA), State Preparedness Report (SPR), by Cynthia Mendez

Ms. Cynthia Mendez requested board approval on the submittal of the Regional FY 2016 Threat and Hazard Identification and Risk Assessment, State Preparedness Report and Resolution to the Office of the Governor Homeland Security Grant Division.

Commissioner Andrew Haggerty motioned for approval and Representative Carl Robinson seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

20. Office of the Governor Homeland Security Grant Division: FY 2016 Funding Outcome, by Cynthia Mendez

Ms. Cynthia Mendez gave a presentation of the FY 2016 Homeland Security Grant Division funding outcome to the board.

21. FY 2017 TCEQ: Regional Solid Waste Regional Priority List, by Cynthia Mendez

Ms. Cynthia Mendez requested board approval on the submittal of the FY 2017 Solid Waste Regional Priority List and Resolution.

Representative Carl Robinson motioned for approval and Commissioner David Garcia seconded the motion. Commissioner Carlos Leon called for a vote and the motion was approved unanimously.

AREA AGENCY ON AGING

22. Rural Area Enrollment Events, by Yvette Lugo

Ms. Yvette Lugo informed the board that benefits counselors will be conducting four different Enrollment Events in the Rio Grande region.

EXECUTIVE DIRECTOR'S REPORT

Ms. Annette Gutierrez informed the board of the following activities:

- **9/13/16** Presented an update of RGCOG activities to Hudspeth County Commissioners Court
- **9/15/16** Attended the Rural and Small Town Economic Development Workshop hosted by Borderplex Alliance in El Paso, TX
- **9/20/2016-9/23/16** Attended the 2016 TARC CONFERENCE in Austin, TX
- **9/29/16** Presented to Marfa City Council
- **10/15/16-10/19/16** Attended NADO Conference in San Antonio
- **10/20/16** Attended the West Texas/El Paso Transportation meeting in El Paso
- **10/20/2016** – Meeting with Betsy Keller at the El Paso County Courthouse
- **10/24/16** - Meeting at Sul Ross University to discuss improving the Law Enforcement Academy curriculum along with Office of the Governor, Criminal Justice Division

PRESIDENT'S REPORT

Commissioner Carlos Leon presented his goals for FY 2017:

Short Term Goals:

- Facilitate Aging to Perfection Expo in Las Cruces
- Identify what services can be offered to entities on a fee basis
- Assessment of what programs are being operated by other COGS as compared to RGCOG
- Assessment of what programs Counties/Cities are operating as compared to RGCOG region
- Have a strategic planning session for RGCOG to determine vision and mission statement for the organization

Long-Term Goals:

- Look into the creation of a nonprofit for RGCOG
- Conduct a study on the pros and cons of purchasing a building versus leasing for RGCOG
- Determine how much reserves do we want to have for our organization

ANNOUNCEMENTS

Ms. Annette Gutierrez informed the board that Mayor Madeleine Praino, Village of Vinton, will be retiring in November of 2016.

Ms. Annette Gutierrez informed the board that the October 28th Board of Directors' meeting would be Commissioner David Garcia's last meeting.

Representative Carl Robinson announced that:

- November 4, 2016 was Veteran's Appreciation Day at the northeast Sam's Club.
- Sun Metro would be providing free rides on November 8, 2016 to go vote.
- The 12th Annual Thanksgiving Dinner will be held at the El Paso Civic Center on November 24, 2016 and Sun Metro would be providing free rides.

ADJOURNMENT

There was a motion and a second to adjourn. Commissioner Carlos Leon adjourned the meeting at 11:55 a.m.

Annette Gutierrez, Secretary
Executive Director
Rio Grande Council of Governments

Date