



**RIO GRANDE COUNCIL OF GOVERNMENTS
MINUTES - BOARD OF DIRECTORS MEETING
August 21, 2015 10:00 A.M., MDT
8037 LOCKHEED, STE. 100, El Paso, TX 79925**

<u>Board Members Present:</u>	<u>Board Members Absent:</u>
Mr. Art Fierro, EPCC Board of Trustees	Mayor Jesus Calderon, City of Valentine
Representative Carl Robinson, City of El Paso	Governor Carlos Hisa, Ysleta del Sur Pueblo
Commissioner David Garcia, Doña Ana County	Mayor Walter Miller, Town of Horizon City
Ms. Bonnie Moorhouse, Director, Horizon Regional MUD	Judge Mike Doyal, Hudspeth County
Judge Eleazar Cano, Brewster County	Judge Veronica Escobar, County of El Paso
Judge Jannette Duer, Jeff Davis County	Mayor Oscar Leeser, City of El Paso
Commissioner Andrew Haggerty, County of El Paso	Mayor Ken Miyagishima, City of Las Cruces
Representative Larry Romero, City of El Paso	Ms. Angelica Rodriguez, SISD Board of Trustees
Ms. Diane Dye, EPISD Board of Trustees	Judge Cinderella Guevara, Presidio County
	Mr. Mike Rosales, YISD Board of Trustees
<u>Alternates Present:</u>	
Representative Lily Limón for Mayor Oscar Leeser	
Mayor Dan Dunlap for Mayor Ken Miyagishima	
Mayor Glen Humphries for Mayor Walter Miller	
Commissioner Jim Ed Miller for Judge Mike Doyal	
LTC Paul Stewart for Colonel Mike Hester	
	<u>RGCOG Staff Present:</u>
<u>RGCOG Staff Present:</u>	Evelyn Anguiano, Accountant I
Annette Gutierrez, Executive Director	Yvette Lugo, Area Agency on Aging Director
Rebecca Stauffer, MIS & Resources Director	Lorena Estrada, Assist. Area on Agency Director
Stella Rodriguez, Executive Administrative Assistant	Marisa Quintanilla, Regional Services Director
Jessica Valles, Receptionist	Raul Gonzalez, Regional Svs. Coordinator II
Hector Diaz, Finance Director	Cynthia Mendez, Regional Svs. Coordinator
Judy Cisneros, Assistant Finance Director	Phil Bowen, Attorney at Law

MINUTES

ROLL CALL AND DETERMINATION OF QUORUM

Roll call was taken and it was determined that a quorum was met. Mayor Jesus Calderon was not in attendance. Mr. Art Fierro, 1ST Vice President chaired the Board of Directors' meeting.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING HELD ON July 17, 2015

Representative Larry Romero motioned for approval and Commissioner David Garcia seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously.

ADMINISTRATION

1. Proposed Budget for FY16 (October 1, 2015 to September 30, 2016), by Annette Gutierrez

Ms. Gutierrez requested Board acceptance and recommendation to the general membership for adoption on the Proposed Budget for FY16 (October 1, 2015 to September 30, 2015).

Representative Larry Romero motioned for approval and Mayor Dan Dunlap seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously.

2. Procurement Procedures Deferral, by Annette Gutierrez

Ms. Gutierrez requested Board approval to authorize the Rio Grande Council of Governments to implement a one year grace period for the procurement standards allowed under the new OMB Uniform Guidance.

Mayor Dan Dunlap motioned for approval and Representative Lily Limón seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously

3. Delegate Responsibility to Executive Director to Review and Approve Policies and Procedures, by Annette Gutierrez

Ms. Gutierrez requested Board approval to authorize the Executive Director to review and approve RGCOG policies and procedures for Federal Awards in accordance with the new OMB Uniform Guidance effective September 1, 2015.

Representative Carl Robinson motioned for approval and Commissioner David Garcia seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously

4. Bank RFA Recap and Analysis-Selection of Bank Depository, by Annette Gutierrez

Ms. Gutierrez requested Board approval to select and award Wells Fargo Bank as the best value bank depository for the RGCOG based on the results of the Primary Bank Depository Services Request for Applications solicited from various banks. Mr. Dick Long, Valley View Consulting, provided the board with a presentation on the justification for awarding Wells Fargo.

Representative Larry Romero motioned for approval and Commissioner Andrew Haggerty seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously

5. Gibson, Ruddock, Patterson, LLC Engagement Letter, by Judy Cisneros

Ms. Cisneros presented the Board with a copy of the audit engagement letter for fiscal year ending September 30, 2015 in lieu of a separate SAS 114 letter, which is required prior to the commencement of the audit.

6. Fixed and/or Expendable Assets Transfer or Disposal, by Evelyn Anquiano

Ms. Anquiano requested Board approval to transfer and/or dispose of fixed and/or expendable assets.

Representative Larry Romero motioned for approval and Judge Eleazar Cano seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously

7. RGCOG Nominating Committee Request, by Annette Gutierrez

Ms. Gutierrez requested Board approval to form a Nominating Committee comprised of at least three members from the Board of Directors, who shall be appointed by the President, of which one shall serve as Chair.

Mr. Fierro also called for volunteers for the committee. The volunteers included Representative Lily Limón, Representative Carl Robinson and Judge Eleazar Cano. Representative Larry Romero motioned for approval and Judge Jeanette Duer seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously.

8. **BuyBoard Cooperative Purchasing Program, by Annette Gutierrez**
Ms. Gutierrez requested Board approval to allow the Rio Grande Council of Governments to enter into an Interlocal Agreement with the BuyBoard Cooperative Purchasing Program.

Commissioner Andrew Haggerty motioned for approval and Representative Lily Limón seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously

REGIONAL SERVICES

9. **Oil and Gas Supply Chain Resilience Workshop, by Marisa Quintanilla**
Ms. Quintanilla informed the Board that the Rio Grande Council of Governments in collaboration with regional, state and federal key stakeholders will conduct a Supply Chain Resilience Workshop on October 27, 2015 at the H2O Tech Center.

10. **FY 2014/2015 Solid Waste Program. Pro-Bin Recycling Trailer Property Transfer Record Agreement, by Cynthia Mendez**
Ms. Mendez requested Board approval to transfer the Pro-Bin Recycling Trailer-700 GVW, which was purchased by the Rio Grande Council of Governments on behalf of Brewster County.

Representative Larry Romero motioned for approval and Mr. Art Fierro seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously

11. **2015-2016 Upper Rio Grande State RRC Scores, by Raul Gonzalez**
Mr. Gonzales informed the Board that the state scores for the 2015-2016 Upper Rio Grande Regional Review Committee were now posted.

AREA AGENCY ON AGING

12. **Contract Agreement with United Way of Tarrant County, by Yvette Lugo**
Ms. Lugo requested Board approval to allow the Rio Grande Council of Governments to enter into a Contract Agreement with the United Way of Tarrant County.

Representative Carl Robinson motioned for approval and Mr. Art Fierro seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously

13. Aging to Perfection Expo 2015, by Yvette Lugo

Ms. Lugo informed the Board that the Rio Grande Area Agency on Aging will be hosting its 16th annual Aging to Perfection Expo on September 15, 2015 at the El Paso Convention Center.

EXECUTIVE DIRECTOR'S REPORT

- National Association of Development Organization's Executive Directors Training and NARC in Austin, Texas (August 9-11, 2015)
- Schedule FY16

PRESIDENT'S REPORT

ANNOUNCEMENTS

- RGGCOG General Membership Annual Meeting September 25, 2015 at the Wyndham El Paso Airport Hotel
- Representative Robinson updated the Board on the TARC Executive Director Search Committee
- Commissioner David Garcia extended his thanks to Ms. Annette Gutierrez for facilitating the Sunland Park Annexation/Santa Teresa Incorporation

ADJOURNMENT

Mr. Art Fierro adjourned the meeting at 11:12 a.m. Representative Larry Romero motioned for approval and Representative Carl Robinson seconded the motion. Mr. Art Fierro called for a vote and the motion was approved unanimously.