



***RIO GRANDE COUNCIL OF GOVERNMENTS***

***BOARD OF DIRECTORS MEETING***

***AUGUST 18, 2017***

***10:00 A.M. MDT***

***PLACE:*** Rio Grande Council of Governments  
8037 Lockheed, Ste. 100  
El Paso, TX 79925

***PRESIDING:*** Commissioner Carlos Leon  
President, RGCOG

***EXECUTIVE  
DIRECTOR:*** Annette Gutierrez

# **A G E N D A**

## **ROLL CALL AND DETERMINATION OF QUORUM**

## **APPROVAL OF MINUTES OF THE PREVIOUS MEETING HELD ON July 21, 2017**

### **ADMINISTRATION**

1. **RGCOG Holiday Schedule, by Annette Gutierrez**

Board of Directors' approval is requested to approve the Holiday Schedule as presented for FY 18.

**DISCUSS AND ACT UPON AS NEEDED**

2. **Request for Qualifications for Legal Services, by Annette Gutierrez**

Board of Directors' approval is requested to post a Request for Qualifications (RFQ) for Legal Services for FY 2018.

**DISCUSS AND ACT UPON AS NEEDED**

3. **Appoint a Nominations Committee for Fiscal Year 2018, by Annette Gutierrez**

Board of Directors' approval is requested to form a Nominating Committee comprised of at least three members of the Board of Directors to propose officers and directors for the general membership meeting.

**DISCUSS AND ACT UPON AS NEEDED**

4. **Proposed amended Rio Grande Council of Governments (RGCOG) Bylaws, by Annette Gutierrez**

Board of Directors' approval is requested to amend the RGCOG Bylaws.

**DISCUSS AND ACT UPON AS NEEDED**

5. **Rio Grande Council of Governments (RGCOG) Procurement Manual, by Annette Gutierrez**

Board of Directors' approval is requested to adopt the proposed RGCOG Procurement Manual as presented and to allow the Executive Director to amend the Manual as necessary.

**DISCUSS AND ACT UPON AS NEEDED**

6. **Proposed Budget for FY 18, by Annette Gutierrez**

Board of Directors' acceptance and recommendation to the general membership is requested for adoption of the Proposed FY 18 Budget (October 1, 2017 to September 30, 2018).

**DISCUSS AND ACT UPON AS NEEDED**

**REGIONAL SERVICES**

7. **Rio Grande Council of Governments (RGCOG) Interlocal Agreement: El Paso County, by Marisa Quintanilla**

Board of Directors' approval is requested to allow the RGCOG to enter into an Interlocal Agreement with El Paso County to provide regional law enforcement training for FY 18 and 19, pending grant award from the Office of the Governor Criminal Justice Division.

**DISCUSS AND ACT UPON AS NEEDED**

8. **Southern Software Agreement, by Marisa Quintanilla**

Board of Directors' approval is requested to allow Rio Grande Council of Governments (RGCOG) to enter into an Agreement with Southern Software, Inc.

**DISCUSS AND ACT UPON AS NEEDED**

9. **Texas Youth Preparedness Council, by Marisa Quintanilla**

Ms. Quintanilla will present information on the Texas Youth Preparedness Council and how they are working to make their communities more resilient.

**THIS IS AN INFORMATION ITEM; NO ACTION IS REQUIRED**

10. **RGCOG: Solid Waste Advisory Committee Bylaws, by Cynthia Mendez**

Board of Directors' approval is requested on the submittal of the revised Solid Waste Advisory Committee's Bylaws and Resolution.

**DISCUSS AND ACT UPON AS NEEDED**

- 11. RGCOG: Solid Waste Advisory Committee Roster, by Cynthia Mendez**  
Board of Directors' approval is requested on the submittal of the updated Solid Waste Advisory Committee's roster and resolution.

***DISCUSS AND ACT UPON AS NEEDED***

- 12. RGCOG: FY 2018 Solid Waste Application Timeline, by Cynthia Mendez**  
Ms. Cynthia Mendez will present a Calendar of Events for FY 2018 Solid Waste Grants Program.

***THIS IS AN INFORMATION ITEM; NO ACTION IS REQUIRED***

**AREA AGENCY on AGING**

- 13. Aging to Perfection Expo 2017, by Yvette Lugo**  
Ms. Yvette Lugo will update the Board on the upcoming 18<sup>th</sup> Annual Aging to Perfection Expo on September 12, 2017.

***THIS IS AN INFORMATION ITEM; NO ACTION IS REQUIRED***

**EXECUTIVE DIRECTOR'S REPORT**

- 8-3-2017 Participated in the TARC/T4A/HHS monthly conference call
- 8-3-2017 Attended a meeting in the Village of Vinton with Yvette Lugo, AAA Director, regarding services and programs for senior citizens of the community.
- 8/3/2017 Meeting with the Executive Committee for the El Paso Behavioral Health Consortium to discuss the behavioral health system of care through the Paso del Norte Health Foundation.
- 8/5/2017 Visited flood area in Socorro with city staff, Commissioner Vince Perez, and Congressman Will Hurd

Information for Board members

- Texas Department of Agriculture home delivered program
- Texas Water Development Board Financial Assistance Workshop at the RGCOG, October 10, 2017 at 2:00 pm

**PRESIDENT'S REPORT**

**ANNOUNCEMENTS**

**ADJOURNMENT**